



Ready, Set, Go! Learning Center Enrollment Contract

Birthdate _____ Child's Name _____

Parent/Guardian _____ Email _____

Physical Address _____

Mailing Address _____

Home Phone _____ Cell Phone _____ Text message okay? Yes ___ No ___

Work Phone _____ Pager _____

Employer _____ Employer Address _____

Parent/Guardian _____ Email _____

Physical Address _____

Mailing Address _____

Home Phone _____ Cell Phone _____ Text message okay? Yes ___ No ___

Work Phone _____ Pager _____

Employer _____ Employer Address _____

Emergency Contact (also allowed to pick up child)

Name _____ Phone _____

Address _____

Person(s) allowed to pick up child other than parents or legal guardian (must be different from above):

ID required at time of pick up

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

Child's Physician

Name _____ Phone _____

Address _____

I, _____, give the employees of Ready, Set, Go! Learning Center

Parent/Guardian

permission to obtain emergency medical care for my child _____ if needed.

Child's name

Preferred hospital _____ Signed _____ Date _____

Known allergies or health concerns _____

Date of Enrollment _____ Date of Termination _____

This contract is an agreement between _____

Parents' or guardians' name

and Ready, Set, Go! Learning Center (provider) to provide care for _____.

Child's name

This contract expires one year from the enrollment date or first day of care provided.

The hours of operation are 7:00 am to 5:30 PM. I will require care between the hours of _____
and _____ on Mon. Tue. Wed. Thu. Fri. (please circle).

FEES:

- I agree to pay the weekly rate of _____ by Friday, 5:30 PM the week prior to services. This rate is applicable during holidays, teacher inservice days, snow days, vacations, or child absences due to illness or personal reasons. If your contracted day falls on a holiday, you are still expected to pay.
- Ready, Set, Go! Learning Center will be closed for major holidays: New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Day. We also close early on Christmas Eve.
- Security Deposit: A non-refundable fee equal to the amount of 1 week of tuition is due prior to enrollment to be used for the final week of care provided four weeks notice is given.
- A rate of \$1 per minute will be charged for pick-ups after 5:30 PM.
- A late fee of \$10.00 per day will be charged to accounts that are past due. All late fees are due and payable immediately.
- A penalty charge of \$25.00 will be assessed for each check returned or insufficient funds. In addition, the parent/guardian will pay for all expenses to the provider's account resulting from the returned check. In the event of a second returned check, all childcare must be paid in advance in cash or the provider may choose to terminate service. The provider reserves the right to adjust the fees at any time with at least two (2) weeks written notice.

TRIAL PERIOD AND TERMINATION OF SERVICE:

- The two weeks from child's start date are a probationary period for the provider, child, and parent. This agreement may be terminated at any time during this period. After the probationary period, this agreement may be terminated by either party by giving four-week's written notice if the child or children are to be permanently withdrawn from daycare. Four-

week's tuition will be accepted in lieu of the four-week's written notice. The Provider will also give the Family two-week's written notice of intent to cancel this agreement except in cases of family emergency (Provider's) or gross misconduct on the part of the parent or child. Failure to follow the agreement rules in this contract may be cause for immediate termination with no notice.

- Provider will give the Family a minimum of two weeks written notice of any increase in fees or significant changes to this agreement.
- Any and all additions/changes to this contract must be initialed by both the parent and the provider to be valid.

Failure by the provider to enforce one or more of these terms of this contract does not waive the right of the provider to enforce any other terms of the contract.

POLICIES

I have read and understood the policy handbook available at www.readysetgolc.com

TRANSPORTATION

This signed contract gives the provider permission to transport _____
Child's name

by car or stroller or walk off the premises. The parent/guardian will always be notified of an outing before it takes place except for neighborhood walks. The provider will leave a note and will always carry a cell phone so that parents/guardians can contact if needed. All children transported in a vehicle will have a car seat or booster seat according to Maine State law.

The parties hereto have executed this Agreement as of the date and year first above written.

Ready, Set, Go! Learning Center

By: _____
Parent/Guardian

By: _____
Provider Name

Date: _____

Date: _____

By: _____
Parent/Guardian

Date: _____